

Black and Minority Ethnic Recruitment into Teaching in the North-East (MERIT)

Privacy Notice

This policy provides information and details of team protocol which aims to ensure that MERIT is fully compliant with new legislation General Data Protection Regulation (GDPR) with effect from May 2018.

Service Data Protection Officer

Gateshead authority has a designated Data Protection Officer who holds responsibility for data controls and ensuring compliance with this policy and raising awareness of data protection.

Who we are and what we do?

MERIT is a project that supports individuals from BME communities who would like to train as teachers. MERIT is a partnership between local teacher training providers in the North-East of England. MERIT provides advice on routes into teaching, qualifications needed, support with completing applications, practice on interview techniques and any other help or information that BME applicants may need.

The names and contact details of all the partners are available on the website www.merit-ne.org.uk

Why we need your information and how we use it

Personal data is received to provide individual guidance and support to people from BME backgrounds who have been in contact with the project. The information is stored and processed so that MERIT can meet its aim to provide appropriate and effective support and advice.

What type of information is collected from you

- name and date of birth
- ethnic origin
- address, telephone number and email address.
- qualifications
- employment and experience
- status regarding eligibility for bursaries and fees
- any other relevant information that you choose to share with us

Who your information may be shared with?

This information may be shared with partner teacher training providers who are affiliated with this project and/ or the Department for Education (DfE).

How long we keep your information

Personal data will not be retained for longer than necessary in relation to the purposes for which they were collected.

Protecting your information

Please see the relevant section of the:

<https://www.gateshead.gov.uk/article/3711/Corporate>

How you can access, update, or correct your information

The accuracy of your information is important to us to be able to provide relevant services more quickly.

The Data Protection law gives you the right to apply for a copy of information about yourself. This is called a 'Subject Access Request'. Find out how to make a Subject Access Request at https://www.gateshead.gov.uk/media/7964/Subject-access-request-form/doc/IR_29_Data_Protection_Subject_Access_Request.doc

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Your information choice and rights

Please see the relevant section of <https://www.gateshead.gov.uk/article/3711/Corporate>.

Information Commissioner's Office

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